



Application for Employment Cleveland Bradley County Public Library

Today's Date _____ How did you hear about the job? _____

PERSONAL DATA:

Name: _____ Phone: _____

Address: _____ City and Zip: _____

Email: _____

AVAILABILITY:

Type of position desired: _____ Salary desired: _____

Part or full time? _____

Available weekdays? _____

Available evenings? _____

Available Saturdays? _____

Available Sundays? _____

EMPLOYMENT: (List current and previous jobs)

	Place of Work	Type of Work	Dates from-to	Reason for Leaving
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

Experience with children? _____

EDUCATION:

Years of schooling completed _____ Grade point average _____

If currently attending, where _____ Current grade level _____

If you attend college, describe: _____

Computer experience: Microsoft Office? _____ Excel? _____ Gmail/GoogleDrive? _____ Other? _____

REFERENCES:

Provide names and telephone numbers for two persons for whom you have worked. If you have never been employed, provide two personal references (such as teachers) and indicate your relationship to them (neighbor, etc.)

	Name	Phone	City, State	Relationship
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____

DESCRIPTION:

Briefly describe your reason for believing yourself to be a good future library employee.

I authorize investigation of all statements contained in this application

Signature _____

